HOW TO SELECT CANADIAN CHEQUE TEMPLATES
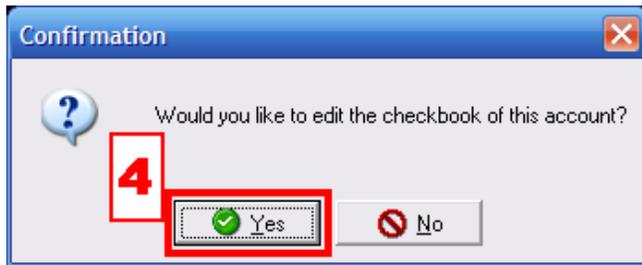
100% COMPLIANT WITH CANADIAN CHEQUE SPECIFICATIONS

If you are printing Canadian Cheques be sure to do the following:

STEP 1

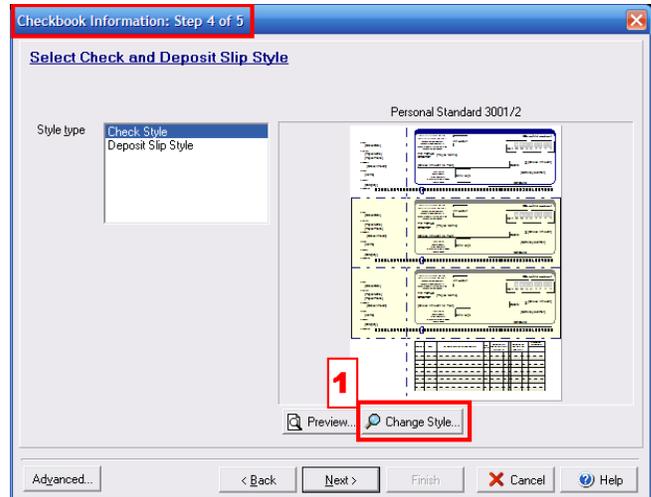From the main VersaCheck screen:
1. Click **'My Accounts'**
2. Click **'New'**
3. Follow steps 1-3 of the **'Create New Account'** wizard. Click **'Finish'** when done.
4. Then be sure to click **'Yes'** to edit your checkbook. This will launch the **'Checkbook Information'** wizard.

STEP 2

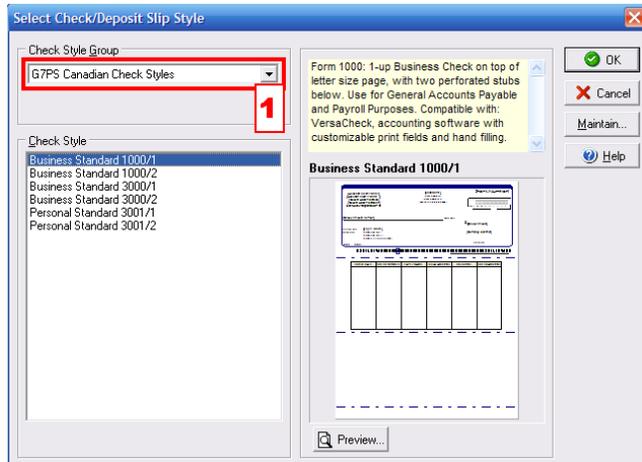During **'Checkbook Information: Step 4 of 5'**:
1. Click the **'Change Style…'** button

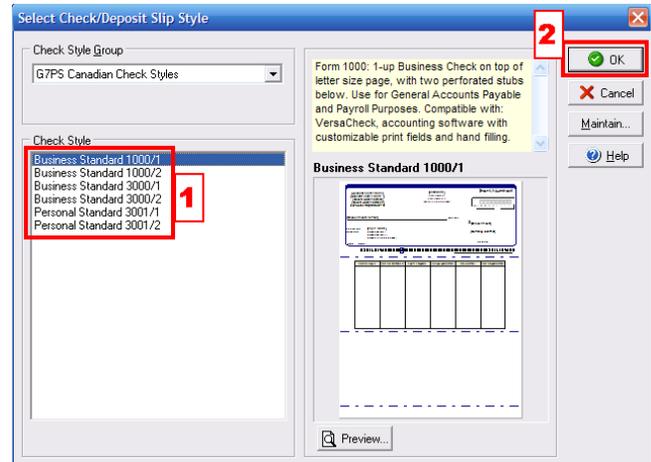
STEP 3

Under **'Check Style Group'**:
1. Choose **'G7PS Canadian Check Styles'** from the drop-down menu.

STEP 4

Under **'Check Style'**:
1. Choose the check style that corresponds to your cheque paper.
2. Click **'OK'**, then click **'Next'**, then click **'Finish'**

To download the latest program updates and Canadian cheque templates:
Click on the **'Help'** menu item and select **'Download the Latest Program Update'**.